

**Action Plan: SEARCH AND SEIZURE****Performance Evaluation Form**

Rafael Ruiz

Date: \_\_\_\_\_/\_\_\_\_\_/20\_\_\_\_

**Field Visit**

PRPD Headquarters : \_\_\_\_\_  
 PRPD Area : \_\_\_\_\_  
 Zone of Excellence : \_\_\_\_\_  
 District : \_\_\_\_\_  
 Precincts : \_\_\_\_\_  
 Unit : \_\_\_\_\_

**Meeting**

Staff interviewed : \_\_\_\_\_  
 Start Time : \_\_\_\_\_  
 End Time : \_\_\_\_\_

**I. Policies and Procedures**

Activities	Progress		Compliance			Specific Recommendations
	Yes	No	Total	Partial	Non	
1.1 Review of General Order 600 section 615.						
1.2 Investigatory Stops and Searches.						
1.3 Protocol on investigatory stops and data collection.						
1.4 Review of General order 600, Section 612.						
1.5 Protocol to store digital communications.						

II. Data Gathering and Data Reporting						
Activities	Progress		Compliance			Specific Recommendations
	Yes	No	Total	Partial	Non	
1.1 Development of an informational system for data gathering of arrests and search and seizure incidents as well as of forms PPR-853 and PPR-880.						
1.2 Review of policy on stops and consent forms.						
1.3 In reviewing General Order 600, Section 615, PRPD will require officers to notify command center and supervisors after an arrest is made.						
1.4 Automation of Communications.						
III. Review and Investigations						
Activities	Progress		Compliance			Specific Recommendations
	Yes	No	Total	Partial	Non	
1.1 Supervisory review of all stops, searches and seizures.						
1.2 PRPD will implement a computerized tracking system for gathering use of force incidents.						
1.3 Supervisory HR staffing analysis.						

IV. Training and Implementation							
Activities	Progress			Compliance			Specific Recommendations
	Yes	No	Specific Findings	Total	Partial	Non	
1.1 Training on General Order 600, Section 615.							
1.2 Training on filling out stop and frisk forms.							
1.3 Training on General Order 600, Section 612.							
1.4 Training of supervisors and high-ranking police officials.							
1.5 Training of Command Center and Radio Control personnel.							
V. Implementation Objectives							
Activities	Progress			Compliance			Specific Recommendations
	Yes	No	Specific Findings	Total	Partial	Non	
1.1 (a) Training on General Order 600, Section 615							
1.1 (b) Training on filling out stop and frisk forms							
1.1 (c) Training on General Order 600, Section 612.							
1.1 (d) Training of supervisors and high-ranking police officials.							
1.1 (e) Training of Command Center and Radio Control personnel.							

VI. Committees of Feedback ("Comités de Retroalimentación")						
Activities	Progress		Compliance			Specific Recommendations
	Yes	No	Total	Partial	Non	
1.1 Protocol for PRPD to receive regular comments from judges, prosecutors, and public defenders.						
VII. PRPS's Self Evaluation						
Activities	Progress		Compliance			Specific Recommendations
	Yes	No	Specific Findings	Total	Partial	
Review of all documents (minutes of meetings, notes from field visits, data collected, policy drafts, legal opinions, internal emails, etc.) used in by the PRPD's in the process of self-evaluation.						